

FACILITIES USE COMMITTEE
2015 ANNUAL REPORT
March 13, 2016

CURRENT STATE:

THFM continues to provide a quiet, reflective space for the Meeting's activities, Members' activities as well as the meetings of non-members.

Current Requested donations for use of facilities per event:

Non-Profit organizations	\$ 50
For Profit Organization	\$500
Memorial Service, non-member	\$300
Wedding, non-member	\$500

TYPES OF USAGE DURING 2015	DONATIONS (per Treasurer)
1. COMMON ROOM	
THFM Committee Meetings	N/A
Worship & Ministry Comm	
Charitable Contributions Comm	
Scholarship Committee	
Overseers Comm	
Property & Grounds Comm	
Testimony & Concerns Comm	
Peace Study Group	
Facilities Use Comm	
Outreach Comm	
Trustees' Meeting	
Cookbook Comm	
Nominating Comm	
Library Comm	
Welcome Comm	
THFM Functions/Programs	N/A
New Members & Attenders' Luncheon	
Hymn Sing	
Inward Bound	
Pendle Hill Talk	
Easter Egg Dye	
Clean-up Day	
Aquayuda Program	
Marilla's Lunches	
FCNL Talk	
Moving Up Day	
Faith in Action Speaker	
Faith & Play	
Thanksgiving Dinner Mtg	
Asbury/THFM Coalition	
Interfaith Hunger Coalition	
39 Questions for White People	
Byron Sanford, William Penn House	
Local Non-Profit Leaders	
Southern Quarter	
Pancake Breakfast FDS	
George Fox Forum Prep Mtg	
Jungian Group	
A Course in Miracles	
Talbot Partnership – Ralph Young	
Westtown School	
Smart Recovery	

Non-THFM Space Usage by THFM Member	DONATIONS (per Treasurer)
Mankind Project	470
Silent Meditation Daylong Retreat	80
Basket Weaving Group	
League of Women Voters	
Port St. Meeting	
Silent Meditation Half-day Retreat	50
? Fearrington Yacht Club ?	96
Non-THFM Space Usage by Non-Members	
Presbyterian Women's Retreat	
Eastern Shore Writers Association	
<u>2. OLD MEETING HOUSE</u>	
Memorial Services	
George S. Price	300
Betty Jean Wheeler, Member	
Dan O'Toole	300
Molly Bond, Member	
<u>3. BRICK MEETING HOUSE</u>	
Weddings	
Paige Bethke & Ben Tilghman, Members	
<u>4. PROPERTY AND BUILDINGS</u>	
Bus Tours	
Country Travel Discoveries	300
TOTAL INCOME 2015	1596
TOTAL INCOME 2014	1721

CONSIDERATIONS:1. Appropriateness of facility fees

Last year, the Meeting expressed concern that they were too low.

2. Challenges

a) Not following our own policies:

Common Room has been used by organizations charging admission fee. The practice had been to allow only organizations that do not charge admission.

Payments for usage may not have been recorded or received by the Treasurer.

b) There have been a couple near-misses in double-booking for events. All sorted out without problem.

RECOMMENDATIONS:

1 - Revise current donation/fee structure as follows (effective 4/1/16):

NON-THFM PROGRAMS

Non-Profit organization, <i>single</i> event NO admission charged	\$50/event
Non-Profit organization, <i>recurring</i> event NO admission charged	\$50/month
Non-Profit organization, <i>single</i> event CHARGE for admission	\$100/event
Non-Profit organization, <i>recurring</i> event CHARGE for admission	\$100/month
For Profit Organization	\$300/event
Memorial Service, Member/non-member	\$0/\$300
Wedding, Member/non-member	\$0/\$500

Non-THFM events hosted by Members are requested to make a donation per above schedule.

2 – “*Before you book, call Friendly Booking !*”

All requests for facilities use by members and non-members be forwarded to the committee.

Longstanding weekly meetings (THFM & NON-THFM) to continue to self-schedule with 'Friendly Booking' oversight, e.g., Mankind Project, Smart Recovery.

A sign with 'Friendly Booking's' contact information to be posted in the CR and communicated to the Meeting.

This will help:

- inform the Committee
- prevent double-bookings
- insure a Friendly Presence at each event
- collect & record donations
- insure clean-up